

# RLTC Grounds Person Role Description

## Overview of the Role

The Grounds person oversees the management of the ongoing grounds work and clubhouse management.

## What you will be doing

Exact responsibilities will be agreed (and may be shared) but will likely include:

- Overseeing/doing gardening work including but not limited to grass cutting, hedge cutting, leaf blowing, moss removal from paths, sweeping and weeding.
- Maintenance of the clubhouse – including but not limited to gas safety checks, stock of cleaning products, condition of clubhouse furniture.
- Coordinating workers who might take on these tasks

## Skills and experiences needed for the role

- Enthusiastic and motivating
- Approachable and friendly
- Good communication and delegation
- Well organised.

## Training and support available

Before starting in this role, you will receive training from the outgoing grounds person who will go through the process with you. You will receive ongoing support from the committee.

## Commitments

- Time commitment will vary dependent upon tasks but on average this will be around 5 hours per week
- You will need to attend committee meetings and the AGM

## Further Information

- This role requires a DBS check – speak to the Welfare Officer for more information
- There is a budget of £10/hour for 5 hours work per week